

Sprint Review Meeting Minutes: Sprint 2

Attendees:

- Isis Gomez – Product Owner
- Manuel Conrad
- Michael Novas
- Kirei Hausheer
- Joaquin Prado

Start Time: 2:00 P.M.

End Time: 3:00 P.M.

Objective

To review the deliverables from Sprint 2, confirm acceptance of completed user stories, and gather team feedback for future improvements.

Accepted User Stories

1. User Story #4: Secure Multi-Factor Authentication

- **Story Points:** 5
- **Assigned Members:** Isis, Joaquin
- **Details:**
 - Implemented multi-factor authentication into login workflow
 - Completed integration tests with edge cases validated
- **Status:** Completed and accepted by the Product Owner

2. User Story #5: Phishing Awareness Expansion

- **Story Points:** 5
- **Assigned Members:** Manuel, Kirei
- **Details:**
 - Designed and added new phishing scenarios with interactive feedback
 - Conducted usability testing and refined learning messages
- **Status:** Completed and accepted by the Product Owner

3. User Story #6: Badge System Completion

- **Story Points:** 5
- **Assigned Members:** Michael

- **Details:**
 - Implemented badge logic tied to training completion
 - Integrated with progress tracking system
- **Status:** Completed and accepted by the Product Owner

4. User Story #7: Instructor Reporting Dashboard Setup

- **Story Points:** 5
- **Assigned Members:** Michael (lead), Kirei (support)
- **Details:**
 - Created initial dashboard layout and reporting schema
 - Prepared for further UI polish and data export functionality
- **Status:** Completed and accepted by the Product Owner

Summary

All four user stories (20 story points) were completed and accepted by the Product Owner. Sprint 2 maintained steady team velocity and aligned well with the planned deliverables.

Rejected User Stories

- None were rejected.

Team Feedback

What Went Well:

- Strong collaboration across modules
- Expanded phishing training content improved realism
- MFA integration worked across most devices
- Daily scrums helped resolve blockers quickly

What Could Be Improved:

- Dashboard UI needs refinement for readability and accessibility
- MFA testing on mobile devices required extra troubleshooting

Challenges Encountered

- Limited phishing case references slowed content creation
- Inconsistent MFA results between desktop and mobile devices

Lessons Learned

- Assigning secondary testers improves quality control
- Centralizing test results ensures smoother collaboration
- Expanding scenario research early helps build realism

Proposed Adjustments

- Research and gather external phishing case libraries
- Dedicate resources to polish reporting dashboard UI
- Document MFA testing outcomes for reference in later sprints

Action Items for Sprint 4

- Expand phishing scenario library with at least 3 new examples
- Finalize export-to-PDF reporting feature
- Continue mobile MFA validation across multiple devices
- Conduct early design review sessions for dashboard UI

Final Story Points Per Member

- **Isis Gomez:** 5 points (User Story #4)
- **Manuel Conrad:** 5 points (User Story #5)
- **Michael Novas:** 10 points (User Story #6, #7)
- **Kirei Hausheer:** 5 points (User Story #5, #7 support)
- **Joaquin Prado:** 5 points (User Story #4 testing & validation)